

**BUSINESS REQUIREMENTS
DOCUMENT:
ELECTION CERTIFICATE AND VETERAN
INITIATIVES**

Texas Department of Public Safety
October 10, 2011

Version 0.1

TX_00215927

Defendant's Exhibit #
193

DE-001166

USA_00008960

Texas Department of Public Safety
Requirements Document: Election Certificate and Veteran Initiatives

REVISION HISTORY

Date	Version	Description	Author
10/10/2011	0.1	Initial Draft	Karen Morris
10/14/2011	0.2	Ready for approvals	Karen Morris

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1 Introduction

1.1 Purpose

The Business Requirements Document describes the high level business requirements for the Driver License System (DLS) as it relates to the issuance of the Election Certificate (EC), a Disabled Veteran ID Card, and the addition of a Veteran's Indicator on the driver license.

1.2 Scope

By January 1, 2012, DPS must be able to issue an election identification certificate to a person who states that they are obtaining the certificate for the purposes of providing a photo ID to be presented when voting. The scope of this document is to describe the high level business requirements of the Driver License Division (DLD) as they relate to the system's capability to issue an Election Identification Certificate as mandated by the Texas legislature in SB 14.

HB 1148 was enacted to provide for the issuance of a free personal identification certificate for Disabled Veterans.

HB 1514 was enacted to provide a veteran indicator on the driver license for those persons who qualify.

Specifically, this project includes:

- Adding the capability to produce an original EC as outlined in SB 14
- Adding the capability to renew, remake, provide a duplicate, and cancel the Election Certificate
- Excluding the EC holders from all DLS external interfaces including TLETS
- Modifying the interface with our card production vendor (L1)
- Modifying existing reports and adding new reports as needed to support the new card
- Adding the capability for the system to identify a person as a veteran on a DL
- Adding the capability to issue a free ID card to a disabled veteran

Specifically excluded from this project is:

- Adding the capability for the system to identify a person as a veteran on an ID card

2 Business Requirements

2.1 EC Eligibility

Requirement ID	Requirement
1	<p>The system shall record the eligibility reason provided by the applicant. The eligibility reason will be one of the following:</p> <ul style="list-style-type: none">- the person is a registered voter in Texas and that they presented a valid voter registration certificate- the person is eligible for voter registration and submitted a registration application to the department.

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2	A person is not eligible for an EC if: <ul style="list-style-type: none">- They hold an unexpired DLS issued card with a photo (i.e., DL, ID).- They hold an expired DLS issued card with a photo that expired less than 60 days from the current date.
3	For persons who are submitting a registration application to the department, the system shall verify that the person is at least 17 years 10 months old.

2.2 EC Original Issuance

Requirement ID	Requirement
1	The EC issuance process will mimic the ID issuance process as much as possible, including but not limited to the ability to cancel/branch out and resume issuance.
2	The following personal data will be collected for each person requesting an EC: Last Name First Name Middle Name (optional) Suffix (optional) Date of Birth SSN Sex Eye Color Hair Color Race Height Weight US Citizen
3	The following address information will be collected for each person requesting an EC. This will include Physical and Mailing Addresses: Street Address 1 Street Address 2 (optional) City County State Zip Code Zip Code Extension (optional) Country
4	If there is a Special Mailing Address, the same address fields will be collected.

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5	The following birth place information will be collected. These fields are optional. City County State Country
6	The documents that are presented for proof of identification will be recorded by the system. The documents that will be accepted are currently in the drop down list provided by DLS.
7	The standard external checks that are automatically performed by the system during an issuance transaction will NOT be performed during the issuance of an EC. The external checks that will NOT be performed include: <ul style="list-style-type: none">- CDLIS- PDPS- TCIC/NCIC- SSOLV
8	The applicant's photo will be captured and enrolled in IVS.
9	The applicant's fingerprints will be captured.
10	The applicant's signature will be captured.
11	An audit number will be assigned to the card.
12	The card number that is assigned will be numeric, 10 digits, and will follow the current numbering rules.

2.3 EC Expiration Date

Requirement ID	Requirement
1	For persons less than 70 years of age, the expiration date of the EC will be their next birthday plus 6 years.
2	For applicants 70 years of age or more, the expiration date will be 'indefinite'.

2.4 EC Transaction

Requirement ID	Requirement
1	No fee will be collected for the issuance of an EC.
2	A new transaction will be created and must be displayed in the transaction history.
3	A receipt will be printed for the issuance transaction. The receipt will be soft scanned.
4	The receipt will NOT contain a photo.

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5	<p>The receipt will contain the following:</p> <ul style="list-style-type: none">- Heading Information<ul style="list-style-type: none">o TEXAS DEPARTMENT OF PUBLIC SAFETYo Payment Receipt- DL/ID/UNL/EC Number- Card Type (Election Certificate)- Transaction Type- Fee amount (\$0.00)- Payment Mode- Total Fee- Standard verbiage<ul style="list-style-type: none">o Contact Your Local Driver License Office if Assistance is Needed- User ID- Location- Time Stamp- Date Stamp- Trace Number- Additional Comments<ul style="list-style-type: none">o Contact your local driver license office if assistance is needed, or refer to the DPS website at www.txdps.state.tx.us or texas.gov at www.texas.gov .
6	<p>The transaction will use the existing payment processing interface, using a new product ID.</p>

2.5 EC Temporary Election Certificate

Requirement ID	Requirement
1	A Temporary Election Certificate will be printed and provided to the customer.
2	The temporary certificate will expire 45 days from the date of issuance.

3	<p>The temporary certificate will include the following fields:</p> <ul style="list-style-type: none">- Heading Information<ul style="list-style-type: none">o TEXAS DEPARTMENT OF PUBLIC SAFETYo Temporary Election Certificate valid until <45 days from issue date>- Location ID- Time Stamp- Date Stamp- Receipt Number- Expiration Date- Person's Photo- Election Certificate Number- Card Type- Person's Name (Last, Suffix, First, Middle)- Date of Birth (MM-DD-YYYY)- Sex- Height- Eye Color- Expiration Date of EC (MM-DD-YYYY)- Issuance Date (MM-DD-YYYY)- Signature Line for Voter- Signature Line for Employee- Standard verbiage that is used at the bottom of the ID card receipt, adjusted for the EC issuance:<ul style="list-style-type: none">o Contact your local driver license office if assistance is needed, or refer to the DPS website at www.txdps.state.tx.us or texas.gov at www.texas.gov .o Your Election Certificate will be processed and mailed within 30 – 45 days.o You may use this Election Certificate until your new card is received.o This Temporary Election Certificate is for election purposes only.

2.6 EC Card Production

Requirement ID	Requirement
1	EC Cards will be produced by the card production vendor (L1). The details of the interfaces to and from L1 will be discussed and finalized during technical requirements discussions with L1.

2.7 EC Card Mailing

Requirement ID	Requirement
----------------	-------------

1	Cards will be sent to the mailing services vendor (FIS) for mailing. The details of the interfaces to and from FIS will be reviewed and finalized during technical requirements discussions with FIS (if needed).
---	---

2.8 EC Post Issuance

Requirement ID	Requirement
1	The system shall provide the capability for a user to determine the mailing status of an EC card.
2	The system shall provide the capability to issue a duplicate EC card. If a duplicate is requested within one year of the renewal date, the system should perform a renewal and not a duplicate.
3	The system shall provide the capability to remake an EC card.
4	The system shall provide the capability to renew an EC card.
5	Card renewals can be done by any of the following: <ul style="list-style-type: none">- In-person- Mail-in- Online through texas.gov- Phone (IVR)
6	Renewal notices will not be mailed.
7	The system shall provide the capability to cancel an EC card without affecting the person's ability to get a different card type (e.g., ID, DL).
8	A cancellation letter will not be generated.
9	The system shall prohibit the following transactions for an EC: <ul style="list-style-type: none">- Modify Card- Correction No Fee
10	The following actions cannot be applied to an EC: <ul style="list-style-type: none">- Convictions- Enforcements- Accidents- Tasks
11	Address changes will not be permitted.
12	The following system options will be available: <ul style="list-style-type: none">- Process Manual and Renewal Duplicate Request- Update Record Info- Update SSN- Modify AKA Info- Combine Records

2.9 EC Extracts and Interfaces

Requirement ID	Requirement
1	Any person who submitted a voter registration application to DPS will be sent to the Secretary of State (SOS) in the regularly scheduled Voter Registration Extract File.
2	EC records will be included in the following extracts: <ul style="list-style-type: none">- Card Production (files sent and received)- FIS- Voter Registration- TOL Authentication File (TOAS)- Soft Scan Process- Print PDF- IVS Retry- TOL- ePay
3	EC records will be excluded from the following queries/extracts/interfaces: <ul style="list-style-type: none">- TLETS- Organ Donor- Jury Wheel- Selective Service- AG Office- Lexis Nexis- Daily SOS file- Entire File Extracts (includes Basic Information for DL's (for vendors))- Accident Info (CRIS)- Limb Waiver Expiration Date- DL Authentication- Conviction Information from Courts- FTA/FTP Processes- Legacy System
4	There are additional interfaces that will be analyzed during the detailed requirements session to determine whether or not they will include EC's.

2.10 EC Administrative Status

Requirement ID	Requirement
1	The following administrative statuses can be applied to an EC: <ul style="list-style-type: none">- Prove identify possible fraud- Reported deceased

2.11 EC Card Status

Requirement ID	Requirement
1	The following card statuses can be applied to an EC: <ul style="list-style-type: none">- Voluntary Surrender- Returned by Post Office- Items Surrendered- Documents needed

2.12 EC Issuance Status

Requirement ID	Requirement
1	The following issuance status can be applied to an EC: <ul style="list-style-type: none">- Cancelled
2	Cancellations need to be viewable within the system.

2.13 EC Card Upgrade

Requirement ID	Requirement
1	If the holder of an EC subsequently requests an ID or DL, the existing Process Issuance logic will be used. All external checks will be performed.
2	If an additional (paid) card is issued, the existing EC will be cancelled.
3	The system shall provide the ability to remove/reverse a cancellation.
4	SOS will not be informed of an EC cancellation.

2.14 EC and Unlicensed (UNL) Records

Requirement ID	Requirement
1	A person can be issued an EC if they exist in DLS with only a UNL.
2	If a person applies for an EC and they already exist in the system with a UNL, the EC screen will be pre-populated with the data that is available. The issuance technician will be able to update the existing data prior to issuing the EC. The EC will not be tied to the UNL, but the EC and UNL will be tied to the same person.
3	If a person exists in DLS with only an EC and a situation occurs that would generate the creation of a UNL (e.g., conviction or accident information received), the UNL will be generated. The UNL will not be tied to the EC, but the UNL and EC will be tied to the same person.

2.15 Veteran's Indicator

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Requirement ID	Requirement
1	The system shall provide the capability to identify a person as a veteran when requested by the veteran.
2	The veteran designation will be shown on the driver license.
3	The ID card will NOT include the veteran designation.
4	The veteran indicator must be specifically requested by the veteran. The value cannot be defaulted to 'Yes' based upon the value in the Disabled Veteran field.
5	The supporting documents that were presented to prove veteran status will be scanned into the system.
6	If the person requesting the veteran indicator is a disabled veteran and the documents that were used to provide disabled veteran status are already available (scanned) in the system, the DL technician can choose to use those existing documents as proof of veteran status.
7	This indicator will be added to the interface with the card production vendor (L1).
8	The Veteran indicator will not be available when renewing online through texas.gov. If the person would like the Veteran indicator, they will need to come into a DL office to present proof of veteran status.
9	The Veteran indicator will be available to homebound DL's.

2.16 Disabled Veteran ID Card

Requirement ID	Requirement
1	The system shall provide the capability to issue a free ID card to a person identified as a disabled veteran.
2	The system shall record the document types that were presented to prove disabled veteran status.
3	The supporting documents that were presented to prove disabled veteran status will be scanned into the system.
4	The transaction will use the existing payment processing interface, using a new product ID.

2.17 Reports

Requirement ID	Requirement
1	Provide a report that shows the number of EC's issued by office location and by county.
2	Provide a report similar to the existing Racial Profile Report that breaks out EC issuances by age, gender, city, county, and zip code
3	The existing Other Services Report will be modified to add counts for: <ul style="list-style-type: none">- Disabled ID Cards issued- Veteran Indicators processed- Election Certificates issued

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3 Assumptions

1. A person's ability or inability to pay for an ID card is NOT considered during the card issuance.
2. The photos that are enrolled in IVS are accessible to all IVS subscribers.
3. Online renewals via texas.gov require the last 4 digits of the SSN. If the SSN has not been provided, the EC cannot be renewed online.
4. SOS will not be informed of EC card issuance, updates, and cancellations.

4 Screen Mock-ups

Screen mock-ups are included in Appendix A.

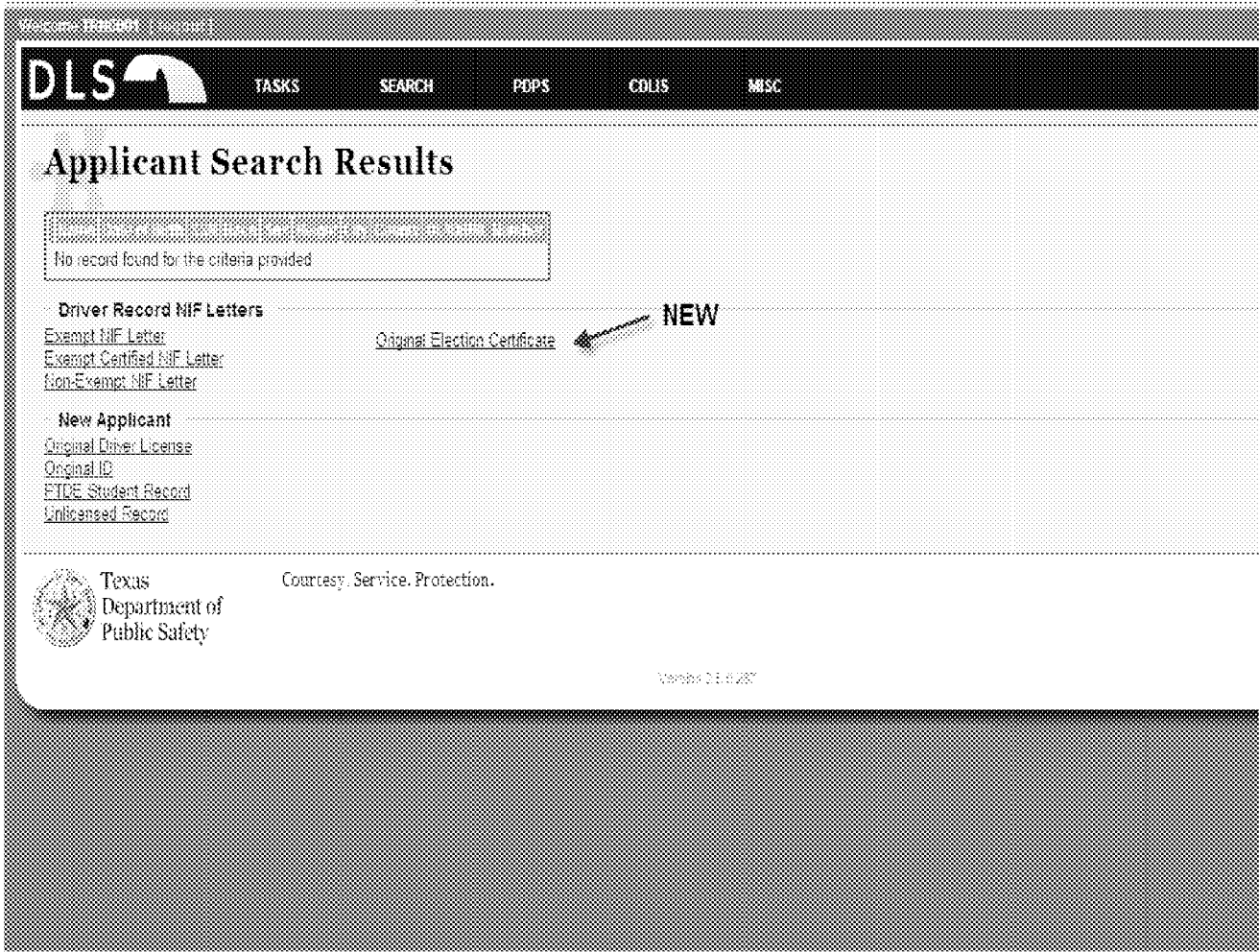
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APPENDIX A
Screen Mockups

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10/11/2011 Election Certificate

Search for Applicant by name and date of birth and again by SSN. No Record Found. Examiner selects Original Election Certificate.



The page below mirrors Texas ID with a few modifications:

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Selected Applicant: VOTER, ELECTION System Options History Records PDPS COLLIS Misc

Current

← Data: Exclude State ID and replace with Election Certificate

ID Number: 34293483 Issue Date: 10-06-2011 SO Issuance: None Orig Issue Date: 10-06-2011 Exp Date: 01-01-2018

Personal:

Last*: VOTER First: ELECTION MFM: ☐

Middle: CERTIFICATE Suffix: ☐ DOB*: 01/07/1970 SSN: ☐ Affidavit: ☐

Sex*: MALE Eye*: BROWN Hair*: BROWN Race*: HISPANIC Hgt*: 5'05" Wgt*: 150

US Citizen*: YES

Must be Yes

Physical Address:

Street 1*: 101 VOTER Street 1*: 101 VOTER

Street 2*: Street 2*:

City*: AUSTIN City*: AUSTIN

County*: TRAVIS State*: TEXAS

State*: TEXAS Zip Code*: 76058

Zip Code*: 76058 Country*: UNITED STATES

Country*: UNITED STATES

Mailing Address: ☐ (Same as physical)

Exclude DV, COM, ORG, ORG, REG, TEMP, VIS, CSO, MIL, OOS, AND HB

Birth Place:

City: County:

State: Country:

Special Mailing Address: ☐ Modify

← Exclude SSOLV info and Modify

Continue

No changes to the Document Information page.

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Selected Applicant: VOTER, ELECTION

System Options

History

Records

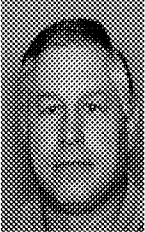
PDPS

CDLIS

Misc

Document Information

REMEMBER: All documents must be scanned at this point



ID Documents

Document Type

Document Description

Document Number

Document Expiration Date

PRIMARY

ADVANCE PAROLE DOCUMENT (UNEXPIRED) (I-512 I-512L)

Add

SSN Documents

Document Type

Document Description

Document Number

Add

Surrender Documents

Country

State

Document Number

Document Expiration Date

UNITED STATES

CDL

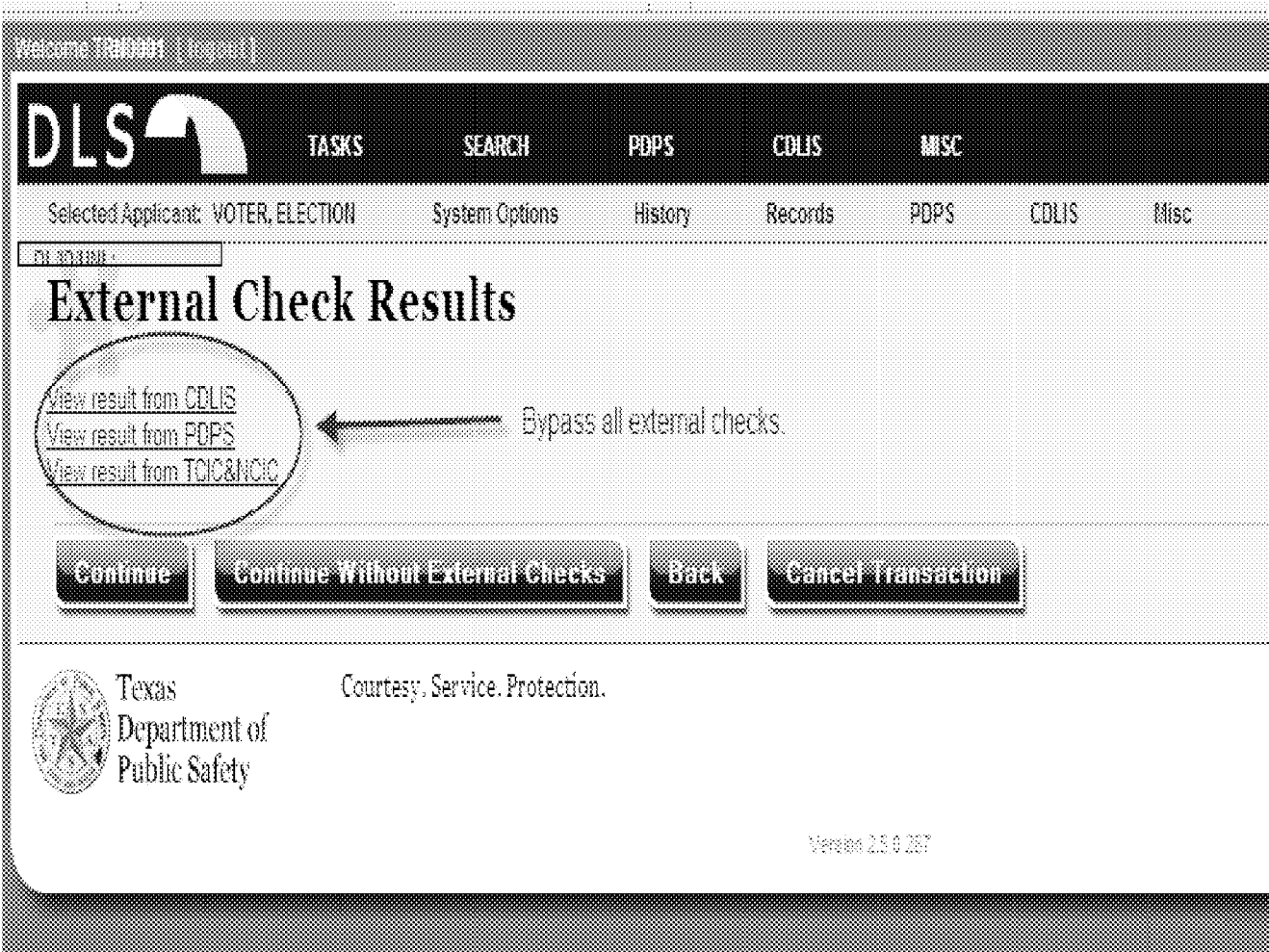
Add

Continue

Cancel Transaction

Exclude all external checks including SSOLV.

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The page used for this mock up is displayed for a Disabled Veteran DL transaction.
If Voter Registration Card presented is selected (first), the system will ask if the address must be updated on Voter Registration. If so, examiner will click Voter Registration (in this case both may be selected).
If Voter Registration is selected, Voter Registration Card presented may not be selected.

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Selected Applicant: VOTER, ELECTION

System Options

History

Records

PDPs

CDLIS

Misc

Voter Registration | Selective Service | BEST/DEAR Contribution

Voter Registration Information

Voter Registration

Voter Registration Card Presented

Selective Service

Selective Service

← Eliminate or gray out Selective Service

Valid Without Photo

Valid Without Photo

← Ineligible for Valid without Photo

Original Driver License

Original Driver License

← Ineligible for Correction No Fee

None

Ineligible for contribution

None

Ineligible for contribution

Continue Without Making Payment

Continue

Back

Cancel transaction

The Voter Registration Card was presented. Is an update to the address required on Voter Registration?

OK

← If Voter Registration Card Presented is selected, the system should ask if an update to the address is required.

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Courtesy: Service, Protection.

Version 2.5.6.201

The OTC/epay page below displays for Disabled Veteran DL transaction.

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TX_00215945

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USA_00008978

Texas Department of Public Safety
Requirements Document: Election Certificate and Veteran Initiatives

Cash Drawer Payment

Help

Change Due: \$0.00

Trace #405DLQ004417142

Statement #2042186

Transaction Amount\$0.00

Customer NameELECTION
CERTIFICATE
VOTER JR

Customer Key34293496

Transaction Type

Election Certificate

Product Information

Cash Drawer:Hamptstead CD 1

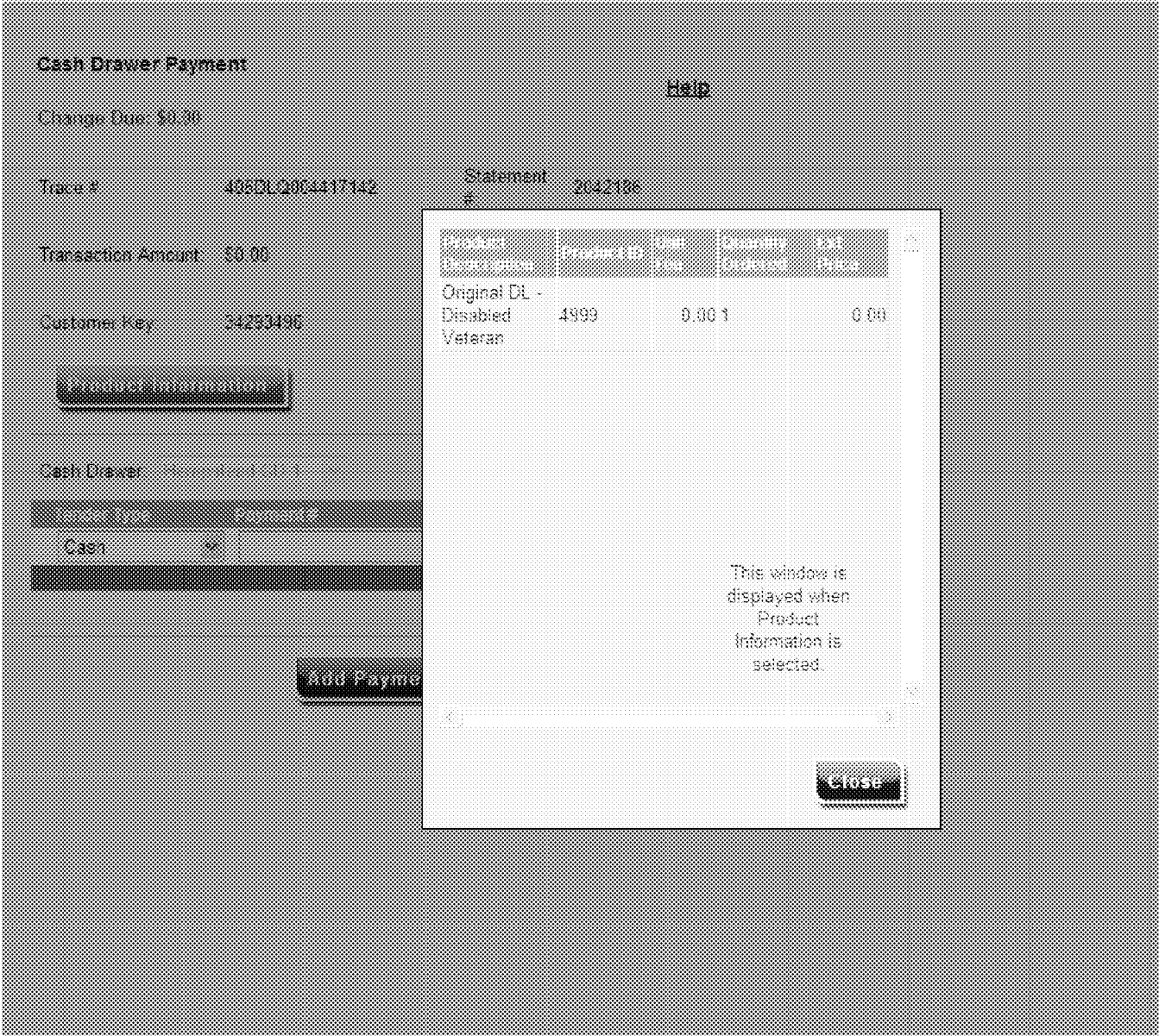
Tender Type	Payment \$	Amount Received
Cash		0.00
		Total: \$0.00

Add Payment

Pay

Cancel

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TEXAS DEPARTMENT OF PUBLIC SAFETY
PAYMENT RECEIPT

CLIDUNKL NUMBER: 34293496
VOTER
ELECTION CERTIFICATE JR

DATE OF BIRTH (DOB): 01-01-1960
VOTER REGISTRATION: N

TRANSACTION TYPE: ORIGINAL DRIVER LICENSE
FEE: \$ 0.00
PAYMENT MODE: NONE

TOTAL FEE: \$ 0.00

CONTACT YOUR LOCAL DRIVER LICENSE OFFICE IF ASSISTANCE IS NEEDED

APPLICATION DATE: 10-11-2011

ORGAN DONOR: N

NEW TRANSACTION TYPE: Election Certificate

USER ID: TRN0001

LOCATION: 698

TIME STAMP: 13:36:18

DATE STAMP: 10-11-2011

TRACE NUMBER: 405DLG004417142

ADDITIONAL COMMENTS

▪ Applicant has until 01-09-2012 to complete testing

▪ Contact your local driver license office if assistance is needed, or refer to the DPS website at www.txdps.state.tx.us or TexasOnline at www.texasonline.state.tx.us

▪ For roadside assistance, please call 1-800-525-5555

Courtesy - Service - Protection

Page 1

Texas Department of Public Safety
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This temporary is currently displayed for a transaction processed on a DL for a Disabled Veteran.

LOCATION: 604
TIMESTAMP: 14:07:45
DATE STAMP: 10-11-2011

ORGAN DONOR: N
VOTER REGISTRATION: N

RECEIPT NUMBER: 40350L3004417142

RESTRICTION TEXT: NONE

ENDORSEMENT TEXT: NONE

MAILING ADDRESS:
101 DV
AUSTIN, TX 78855

Eliminate Organ Donor and Voter Registration

Eliminate Restriction and Endorsement Text (disabled veteran temporary license)

Eliminate Address

TEXAS DEPARTMENT OF PUBLIC SAFETY

Temporary Election Certificate valid until <45 days from issue date>

Cardtype = bC

DIVIDUAL NUMBER: 94091445
REGISTRATION CODE: NONE
ENDORSEMENT CODE: NONE

NAME: VOTER,
ELECTION CERTIFICATE: JT

ADDRESS:
101 DV
AUSTIN, TX 78855

DATE OF BIRTH: 01-01-1982
SEX: M
HEIGHT: 5' 01"
EYE COLOR: GRN

EXPIRATION DATE: 01-01-2016
ISSUANCE DATE: 10-11-2011

SIGNATURE _____

EMPLOYEE _____

License Type: DL
Add EC number
Exclude Class (disabled veteran temporary license)

- Contact your local driver license office if assistance is needed, or refer to the DPS website at www.dps.state.tx.us or TexasOnline at www.texasonline.state.tx.us
- Your DL/DL Card will be processed and mailed within 30-45 days. ← Add EC
- You must continue to carry this Temporary Permit until your new card is received. ← Replace with: You may use this Temporary Election Certificate until your new card is received.
- For roadside assistance, please call 1-800-525-5555. ← Replace with: For Election purposes only. Cannot be used as identification.

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Links for Renew and Duplicate EC on an existing record.

Selected Applicant: VOTER, ELECTION

System Options

History

Records

PDPS

CDLIS

Place

DL/DNR#: 34293483

DOB: 01/01/1970

Sex: MALE

Eye Color: BROWN

Record Status: ELIGIBLE

DL Number: 34293483

Date of Birth: 01/01/1970

Sex: MALE

Eye Color: BROWN

Record Status: ELIGIBLE

Election Certificate

Renew EC

Duplicate EC

Transaction Eligibility

ID

Duplicate ID

Other

DL

Original Driver License

ADDRESSES

CARDS

EDUCATION

SEX

SURRENDERED DOCUMENTS

WARRANTS

DOCUMENTS

OTHER

Basic Information

DL/DNR#

DOB

Sex

Eye Color

Record Status

DL Number

Date of Birth

Sex

Eye Color

Record Status

ELECTION

CERTIFICATE

VOTER

01/01/1970

41

Physical Description

Sex

Eye Color

Eye Color

Eye Color

Height

Weight

MALE

BROWN

BROWN

HISPANIC

5'05"

150

Place of Birth Information

Country

State

City

County

Other Information

DL/DNR#

DOB

Sex

Eye Color

Record Status

10/06/2011

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Cards Tab:

Selected Applicant: VOTER, ELECTION

System OptionsHistoryRecordsPBPSCOLISMisc

VOTER, ELECTION CERTIFICATE

3-283483

Date of Birth: 01/01/1970

Sex: MALE

Eye Color: BROWN

Record Status: ELIGIBLE

EC

Duplicate EC

Renew EC

Transaction Eligibility

ID

Original ID

Other

DL

Original Driver License

PERSONAL

ADDRESSES

EC

EDUCATION

AVA

SURRENDERED DOCUMENTS

MICROFILM

DOCUMENTS

OTHER

ID Card Info

3-283483

Remake State ID

Mark Card as Possible Misuse

View Possible Misuse Card Information

10/06/2011

ACTIVE - OUTSIDE RENEWAL PERIOD

10/11/2011

None

00619181103121655414

01/01/2016

Allow Remake EC

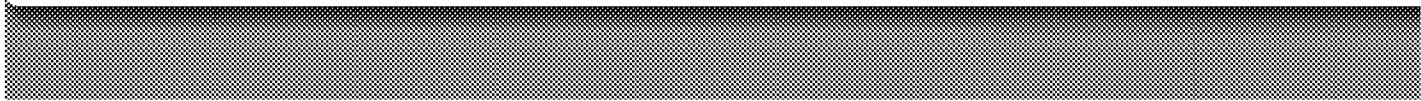
Open for discussion

SO Status must be none



Courtesy, Service, Protection.

Version 1.0.0.285



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Other Tab:

DLS		TASKS	SEARCH	POPS	CDLIS	MISC
Selected Applicant: VOTER_ELECTION		System Options	History	Records	POPS	Misc
VOTER ELECTION CERTIFICATE						
DL/DUPUL Number: 84203483		EC		EC		Transaction Eligibility
Date of Birth: 01/01/1970		Duplicate EC		Renew EC		ID Original ID
Sex: M_ALE						DL Original Driver License
Eye Color: BROWN						Other
Record Status: ELIGIBLE						
PERSONAL	ADDRESSES	CACES	EDUCATION	SURRENDER DOCUMENTS	VIOLATIONS	DOCUMENTS
Other Information:						
TEXAS FTA/FTP = No		← Texas FTA/FTP = No				
SEX OFFENDER = NO		← Sex Offender = Yes, the SC is required by statute to hold a Texas G or DL.				
SSN VERIFIED = YES		← SSN will be populated if the customer provides proof of SSN				
SSN AFFIDAVIT = NO		← SSN Affidavit = NO				
SSN TRANSACTION STATUS = NOT VERIFIED		← SSN Transaction Status = NOT VERIFIED				
Sex Offender Information						
SEX OFFENDER = NO		← Sex Offender = Yes, the SC is required by statute to hold a Texas G or DL.				
SEX OFFENDER TYPE						
SEX OFFENSE						
SEX OFFENSE DATE						
SEX OFFENSE STATUS						
SEX OFFENSE						
SSOLV Information						
SSOLV STATUS = YES		← SSN will be populated if the customer provides proof of SSN				
SSOLV STATUS		← SSN Affidavit = NO				
SSOLV STATUS		← SSN Transaction Status = NOT VERIFIED				
SSOLV STATUS						
SSOLV STATUS						

System Options/Update Record Information:

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Welcome: TTH0001 [Logout]

DLS

TASKS

SEARCH

PDPs

CDLIS

MISC

Selected Applicant: VOTER, ELECTION

System Options

History

Records

PDPs

CDLIS

Misc

Update Record Information

☐ Basic Info

☐ State ID Info ← EC Info

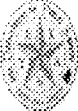
☐ Additional Person Info

☐ Update CDLIS Info

☐ Update PDPs Info

☐ Driver Education Info

Continue

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System Options/Update Record Info/EC Info

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DE-001192

USA_00008986

Selected Applicant: VOTER, ELECTION System Options History Records PDPS CDLIS Misc

DLS

Update Record Information

EC Card Info

ID Card Info

State ID Number :	34293483	
SO Issuance:	None	SO Issuance = None
Original Issue Date:	10/06/2011	
Expiration Date:	01/01/2018	

Continue

Back



Texas
Department of
Public Safety

Courtesy, Service, Protection.

Version 2.5.9.207

System Options/Administrative Status

Texas Department of Public Safety

Requirements Document: Election Certificate and Veteran Initiatives

Welcome FEN0001 [Logout]

DLS 

TASKS **SEARCH** **PDPS** **CDLIS** **MISC**

Selected Applicant: VOTER, ELECTION

System Options History Records PDPS CDLIS Misc

Administrative Status 

Comments

Continue **Back**

Administrative Status: PROVE IDENTITY POSSIBLE FRAUD AND REPORTED DECEASED APPLY

Version 1.6 0287

System Options/Card Status

TX_00215955

Defendant's Exhibit #
193

DE-001194

USA 00008988

Texas Department of Public Safety

Requirements Document: Election Certificate and Veteran Initiatives

DLS		TASKS	SEARCH	PDFS	CDLIS	MISC
Selected Applicant: VOTER, ELECTION		System Options	History	Records	PDFS	CDLIS
<h2>View, Add, or Remove Card Status</h2> <p> <input type="radio"/> Card Status ← EC Card Status </p> <p> <input type="button" value="Continue"/> </p>						



Texas
Department of
Public Safety

Courtesy, Service, Protection.

Version 2.5.3.237

System Options/Card Status/EC Card Status

TX_00215956

Defendant's Exhibit #
193

DE-001195

USA 00008989

Texas Department of Public Safety

Requirements Document: Election Certificate and Veteran Initiatives

DLS	TASKS	SEARCH	PDP'S	CDLIS	MISC
Selected Applicant: VOTER, ELECTION		System Options	History	Records	PDP'S
					CDLIS
					Misc

StateID Card Status List

EC

Card Status Information

CARD STATUS	DATE	TIME	USER	DESCRIPTION
DOCUMENTS NEEDED				
ITEMS SURRENDERED				
PURGED				
RETURNED BY POST OFFICE				
REVOKED SEX OFFENDER				
VOLUNTARY SURRENDER				
VOLUNTARY SURRENDER CSO				

Card Status: Documents Needed,
Items Surrendered, Returned by
Post Office and Voluntary Surrender
apply



Texas
Department of
Public Safety

Courtesy, Service, Protection.

Verbs 2.0.07

History/Transactions

TX_00215957

Defendant's Exhibit #
193

DE-001196

USA 00008990

Texas Department of Public Safety
Requirements Document: Election Certificate and Veteran Initiatives

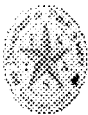
DLS

TASKS	SEARCH	PDPS	CDLIS	MISC		
Selected Applicant: VOTER, ELECTION	System Options	History	Records	PDPS	CDLIS	Misc

Transaction History

Administrative Update Date:

Transaction Type	Transaction Status	Document Number	Application Date	Issue Date	Expiration Date	Trace Number	CHF Correction (Y/N)	Request Method	Location	
RenewEC	IVS-Pending	34293483	10/11/2011 12:56:44	10/11/2011	01/01/2018	406DLA795205390	NO	FIELD	HEADQUARTERS	T
Duplicate EC	IVS-Pending	34293483	10/06/2011 15:54:51	10/06/2011	01/01/2018	406DLA795205390	NO	FIELD	HEADQUARTERS	T
Original EC	IVS-Pending	34293483	10/06/2011 11:59:32	10/06/2011	01/01/2018	406DLA795205390	NO	FIELD	HEADQUARTERS	T



Texas
Department of
Public Safety

Courtesy: Service Protection.

CHF = NO

Texas Department of Public Safety

Requirements Document: Election Certificate and Veteran Initiatives

DLS		TASKS	SEARCH	PDPS	CDLIS	MISC
Selected Applicant: VOTER, ELECTION		System Options		History	Records	PDPS
VOTER, ELECTION CERTIFICATE DL ID: 34293483 Date of Birth: 01/01/1970 Sex: MALE Eye Color: BROWN Record Status: ELIGIBLE		ACCIDENTS COMPLIANCE CONVICTIONS DRP CASES ENFORCEMENTS HAZMAT INFO MAR STATUS TESTS TRANSACTIONS WAIVER		CDLIS	MISC	Transac ID Duplicate If Other
PERSONAL	ADDRESSES	CARDS	EDUCATION	AKA	SURREND	MICROFILM DOCUMENTS OTHER
Other Information: COURT REPORT: NO COURT REPORT: NO COURT REPORT: 0		Under History, Transactions apply				
Sex Offender Information SEX OFFENDER: NO SEX OFFENDER TYPE: SEX OFFENDER: SEX OFFENDER TYPE: SEX OFFENDER:						
SSOLV Information SSOLV STATUS: SSOLV STATUS: SSOLV STATUS: SSOLV STATUS: SSOLV STATUS:						



Texas
Department of
Public Safety

Courtesy, Service, Protection,

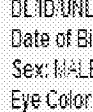
Texas Department of Public Safety

Requirements Document: Election Certificate and Veteran Initiatives

[illegible]


Texas Department of Public Safety

Requirements Document: Election Certificate and Veteran Initiatives


DLS		TASKS	SEARCH	PDPs	CDLIS	MISC														
Selected Applicant: VOTER, ELECTION		System Options		History	Records	PDPs CDLIS Misc														
VOTER, ELECTION CERTIFICATE <div>  <div> DLID:UNL Number: 34293483 Date of Birth: 01/01/1970 Sex: MALE Eye Color: BROWN Record Status: ELIGIBLE </div> </div>					IN-PERSON DRIVER RECORD MAIL-IN DRIVER RECORD SUBMIT SUBPOENA VIEW DRIVER RECORD REQUESTS VIEW SUBPOENA REQUESTS	Records does not apply to EC														
PERSONAL	ADDRESSES	CARDS	EDUCATION	AKA	SURRENDERED DOCUMENT	DOCUMENTS OTHER														
Basic Information <table border="1"> <tr><td>First Name:</td><td>ELECTION</td></tr> <tr><td>Middle Name:</td><td>CERTIFICATE</td></tr> <tr><td>Last Name:</td><td>VOTER</td></tr> <tr><td>Suffix:</td><td></td></tr> <tr><td>DOB:</td><td>01/01/1970</td></tr> <tr><td>Age:</td><td>41</td></tr> <tr><td>DOB Number:</td><td></td></tr> </table>					First Name:	ELECTION	Middle Name:	CERTIFICATE	Last Name:	VOTER	Suffix:		DOB:	01/01/1970	Age:	41	DOB Number:			
First Name:	ELECTION																			
Middle Name:	CERTIFICATE																			
Last Name:	VOTER																			
Suffix:																				
DOB:	01/01/1970																			
Age:	41																			
DOB Number:																				
Physical Description <table border="1"> <tr><td>Sex:</td><td>MALE</td></tr> <tr><td>Eye Color:</td><td>BROWN</td></tr> <tr><td>Hair Color:</td><td>BROWN</td></tr> <tr><td>Race:</td><td>HISPANIC</td></tr> <tr><td>Height:</td><td>5' 05"</td></tr> <tr><td>Weight:</td><td>160</td></tr> </table>					Sex:	MALE	Eye Color:	BROWN	Hair Color:	BROWN	Race:	HISPANIC	Height:	5' 05"	Weight:	160				
Sex:	MALE																			
Eye Color:	BROWN																			
Hair Color:	BROWN																			
Race:	HISPANIC																			
Height:	5' 05"																			
Weight:	160																			

Texas Department of Public Safety

Requirements Document: Election Certificate and Veteran Initiatives

DLS 		TASKS	SEARCH	PDP5	CDLIS	MISC
Selected Applicant: VOTER, ELECTION		System Options	History	Records	PDP5	CDLIS
						Misc

VOTER, ELECTION CERTIFICATE



DL/ID/UNL Number: 34293463

Date of Birth: 01/01/1970

Sex: MALE

Eye Color: BROWN

Record Status: ELIGIBLE

PERSONAL
ADDRESSES
CARDS
EDUCATION
AKA
SURRENDERED DOCUMENTS
MICROFILM
DOCUMENTS
OTHER

Basic Information

EC# Name:	ELECTION
EC# Name:	CERTIFICATE
EC# Name:	VOTER
EC#:	
EC#:	
EC# Address:	
DOB:	01/01/1970
Age:	41
DL Number:	

CREATE A TASK

MDR CHECK

SUBMIT WARRANT CHECK

SSOLV SEARCH

SSOLV SEARCH applies to EC

Physical Description

RACE:	MALE
HAIR COLOR:	BROWN
HAIR COLOR:	BROWN
RACE:	HISPANIC
Height:	5' 05"
Weight:	150

Place of Birth Information

Country of Birth:	
Date of Birth:	
City of Birth:	
County of Birth:	

Other Information

From: Davio, Rebecca
Sent: Wednesday, October 26, 2011 12:26 AM
To: Gomez, Enrique; Watkins, Paul
Cc: Mastracchio, JoeAnna; Terry, Michael
Subject: Re: Sec State Election Handout

Mike or Joe-

Please alert Ann that we need to set up another coordination meeting on this. We've asked to be included in their communication campaign development in the past, but there are some new players and clearly, we need to ask again.

We need to specifically ask to have their new communication director to be in attendance.

From: Gomez, Enrique
Sent: Tuesday, October 25, 2011 11:20 AM
To: Watkins, Paul; Davio, Rebecca
Cc: Mastracchio, JoeAnna; Terry, Michael
Subject: RE: Sec State Election Handout

SOS needs to coordinate their communications with us and with the counties to avoid the chaos and confusion this is likely to generate. By the way, I thought we were waiting for the DOJ to rule on this before we advertise it.

E

From: Watkins, Paul
Sent: Tuesday, October 25, 2011 11:07 AM
To: Davio, Rebecca
Cc: Mastracchio, JoeAnna; Terry, Michael; Gomez, Enrique
Subject: Fw: Sec State Election Handout

Can we get with the SOS and get them to coordinate with us on what these things say and where they are distributed? I don't want them to think they can put out a couple things saying DL will do such and such and then wash their hands of the whole thing. Paul

Paul B. Watkins

Sent from my Blackberry

From: Garcia, Joseph
Sent: Tuesday, October 25, 2011 09:36 AM
To: Bell, Stephen
Cc: Watkins, Paul; Mastracchio, JoeAnna; Gipson, Sheri
Subject: Sec State Election Handout

Steve:

This is being handed out at the early voting place in Ellis County. Note the items they will accept for identification in future elections:

Texas Driver License

Texas Election Identification Certificate;

TX_00216070

Defendant's Exhibit #
195

DE-001204

USA_00008998

Texas Personal Identification Card;
Texas Concealed Handgun License;
US Military Identification Card with photograph;
US Citizenship Certificate with photograph; or
US Passport.

It also states that “*If you do not have a valid form of photo identification, you may apply for a free election identification card at your local Texas Department of Public Safety office.”

This handout was prescribed by the Secretary of State, Section 63.0012, Texas Election Code, according to the info in the top left. (The reverse is the same information in Spanish.) Joe

Joseph J. Garcia
Manager III

Texas Department of Public Safety
Driver License Division
Region 6B

From: Gipson, Sheri
Sent: Friday, December 09, 2011 1:49 PM
To: Mastracchio, JoeAnna
Subject: FW: Question about EC Issuance

My thoughts....

Sheri Gipson
Customer Support
Driver License Division
512-424-2769

From: Smith, Janie
Sent: Friday, December 09, 2011 12:46 PM
To: Mastracchio, JoeAnna
Cc: Davio, Rebecca; Terry, Michael; Gipson, Sheri; Martinez, Germaine; Myers, Bob; Melcher, Lori
Subject: Question about EC Issuance

Questions about issuance to people who have records but not cards keep coming back up and we need to make sure everyone is on the same page and that Bob has the correct information for training. Please provide your comments and feedback as soon as practical.

If a person has a DL or ID on file that is eligible for voting (not expired more than 60 days) but they don't have the card in their possession (i.e. taken at a traffic stop or lost) and come in to get an EC stating they don't have \$\$ for replacement but want to vote – do we issue an EC? Have them sign the voluntary surrender form, enter the card status of voluntary surrender on the system with the comments EC issued

If a person is listed as ineligible because the license is suspended or revoked and they no longer have the license in their possession, do we issue an EC? Have them sign the voluntary surrender form, enter the card status of voluntary surrender on the system with the comments EC issued

Before the EC, these customers would be informed that they could apply for an ID card so they will have identification until the license is eligible. However, now that we have this EC situation, we have that possibility that someone will only want an EC and not an ID because they don't want to pay for the ID.

If we issue the EC, would we cancel or require surrender of the license or ID? yes

Our rules state:

(d) An applicant who has been issued any of the following documents is not eligible to receive an election identification certificate:

- (1) A driver license, election identification certificate, or personal identification certificate issued by the department that has not expired or that expired no earlier than 60 days before the date of application;

Thanks for your guidance on this issue.

Janie Smith, Policy Coordinator
Driver License Division
TX Department of Public Safety
512.424.2976 office

TX_00216573

Defendant's Exhibit #
197

DE-001208

USA_00009002

From: Adkins, Phillip
Sent: Thursday, September 15, 2011 3:34 PM
To: 'VOT1973C@usdoj.gov'
Cc: Murphy, Kathleen
Subject: File #2011-2775
Attachments: 09 09 11 DLD Sites.pdf; Rule 15_181 - 15_185 - proposed new subchapter).pdf; GAA 2012-2103 Article IX DL Contingency (2).doc

Jennifer Maranzano
Attorney
Department of Justice, Civil Rights Division, Voting Section

Ms. Maranzano:

During our discussion regarding Texas Voter ID statute and the Department of Public Safety's role in issuing an election identification certificate you requested information regarding the number of driver license offices state wide and appropriations from the Texas Legislature related to driver licensing issues. The Driver License Division has provided the following information regarding these issues:

Texas Driver License Offices

There are 307 offices located throughout the state. At this time, 221 offices are open to customers and 86 offices are temporarily out of service due to technology issues or reorganization. We are currently negotiating with several counties to reestablish driver license offices with upgraded technology. Currently, there are 170 Full-time offices, 39 part-time offices and 12 scheduled offices (also known as mobile offices) These scheduled/mobile offices are open one day per week or less and are not identified as part-time. There are 254 counties in Texas and 81 counties are currently without service due to technology issues or reorganization. However, a study was conducted to determine the longest drive time a customer may make to reach a driver license office. The analyst from Texas State University determined that fifty-two (52) minutes was the longest drive time for a customer to reach a driver license office.

Attached you will find a spread sheet detailing the locations of the 307 Driver License offices, their office hours and other related information.

Legislative Appropriation Regarding the Driver License Division

The 82nd Texas Legislature appropriated approximately \$63,000,000 for driver license process improvement. As we discussed, the improvements in the DL process that result from the expenditure of these funds will enhance the Department's ability to serve the general public with the various identification functions performed by the Department. The General Appropriations Act, Article IX, Section 18.07 directs the Department to utilize those funds for the following purposes:

- The addition of 361 full-time employees
- Funding to augment staff during summer months
- Establishing six new mega centers and furniture/equipment for those mega centers (mega centers are offices with 25 or more employees)
- Acquisitions of new technology to reduce customer wait times
- Electronic fingerprint technology upgrade
- Equipment upgrades for mobile offices and a directive that at least one mobile driver license offices shall operate in each DPS region of the state

Attached you will find a document containing the language from General Appropriations Act, Article IX, Section 18.07.

TX_00220898

Defendant's Exhibit #
212

DE-001312

USA_00009106

Finally, I have attached a draft of proposed administrative rules developed by DPS for the purpose of implementing Texas Transportation Code 521A.

If you need additional information please feel free call or to contact me via e-mail.

Sincerely,

D. Phillip Adkins

General Counsel

Texas Department of Public Safety

Direct Dial (512) 424-2503

Cell (512) 913-6911

phillip.adkins@texas.dps.gov

TX_00220899

Defendant's Exhibit #

DE-001313

212

USA_00009107

From: Davio, Rebecca
Sent: Saturday, February 26, 2011 12:27 PM
To: Arriaga, Amanda; MacBride, Cheryl; Hudson, Denise; Ybarra, Oscar; Terry, Michael
Subject: Re: SB 14 and similar past bills

I like it.

I'm responding from my Blackberry, please forgive typos. --Rebecca

From: Arriaga, Amanda
Sent: Saturday, February 26, 2011 11:51 AM
To: MacBride, Cheryl; Davio, Rebecca; Hudson, Denise; Ybarra, Oscar; Terry, Michael
Subject: RE: SB 14 and similar past bills

Please see the note below. I just received a call from Ed at the LBB and he let me know that, as part of the Voter ID hearing on Tuesday, the members are going to try to discredit the LBB's fiscal note. It turns out that our fiscal note from this session is actually consistent with the 81st session, but not the 80th. So, the LBB needs something in writing to justify our fiscal notes and why it's different from the 80th. Ed is fine with the answer of, we have new leadership in the Director's office, CFO and DL and calculated the assumptions differently. But, he's wondering if we have any way to justify the methodology of what was put in the 80th session.

I propose that the answer to Ed's questions regarding the Voter ID fiscal notes be something like the following:

"The Department of Public Safety has no way of estimating how many people will take advantage of requesting a Identification card issued by DPS free of charge if SB 14 were to pass.

This is consistent with the fiscal note from HB 125 and SB 362 in the 81st session that stated "The Department of Public Safety would be prohibited from collecting a fee for a personal identification certificate issued to a person who states that they are obtaining the personal identification certificate for the sole purpose of meeting identification requirements for voting if the person meets certain criteria. Although there could be a revenue loss from the prohibition to collect a fee for a personal identification certificate issued to a person seeking the certificate for the sole purpose of voting, it is unknown how many people would make the request, and therefore unknown the amount of revenue loss that could occur. Otherwise, based on analysis provided by the Secretary of State and the Department of Public Safety, it is assumed costs associated with implementation could be absorbed within existing resources."

There are various versions of a "Voter ID bill" and some of the iterations might have a significant fiscal impact. For example, if the bill required every person to get an ID from DPS, regardless of whether they already had a DL or ID, then demand on DPS resources would increase. Also, if DPS were required to put additional markings on the card to reflect it as a "voter ID", there would be a cost to that.

During the 80th session, HB 218 did reflect a revenue loss to the Mobility Fund by making assumptions of what would happen if all ID holders, who indicate that they are registered voters, had requested to receive that card for free. The text of the methodology portion of the fiscal note shows pure speculation as to that revenue loss: "Out of the nearly 4.1 million identification card holders in the Texas driver license file, there are 536,888 identification card holders who have indicated they are a registered voter. DPS does not know how many of those card holders would choose to use their identification card solely as voter identification; therefore, DPS assumed 100 percent of those 536,888 card holders would use the card for voting purposes only. The fee that would be waived ranges from \$5 to \$20, depending on certain criteria. DPS assumed the \$15 fee would apply to 100 percent of the persons seeking an identification card for voting purposes. This analysis assumes 50 percent of the identification card holders would seek their card solely as voter

identification. If the fee were to be waived for 50 percent all 536,888 persons applying for a renewal of their identification card totaling 268,444 persons, the estimated revenue loss for the Texas Mobility Fund over a six-year renewal period would be more than \$4.0 million ($268,444 \times \$15 = \$4,026,660$), which calculates to an annual revenue loss of approximately \$0.7 million ($\$4,026,660 / 6 = \$671,110$). The revenue loss could be lower if fewer people than the 50 percent assumption who currently indicate they are a registered voter on their identification card state that the card would be used solely as voter identification, or it could be higher if all other identification card holders were to state when renewing that the card would be used solely for voter identification."

Department leadership at this time chose not to make the same speculative assumptions of the 80th session, and instead concluded that the methodology from the 81st session is more accurate as we cannot predict who will take advantage of this fee waiver.

Thoughts?

AAA

-----Original Message-----

From: Ed Sinclair [mailto:Ed.Sinclair@lbb.state.tx.us]
Sent: Saturday, February 26, 2011 11:31 AM
To: Arriaga, Amanda
Cc: John Newton
Subject: SB 14 and similar past bills

Amanda - We've been getting a lot of questions from various members regarding the fiscal impact of SB 14 on DPS (this is the voter ID bill).

Several members have looked up past fiscal notes for similar "voter ID" bills and found that you guys estimated revenue losses on those bills, but did not in more current versions.

We need to know the reasoning behind the methodologies taken on current and past "voter ID" bills so we can better answer all the various questions we're receiving. I know this is no small request, but the sooner we could get this information, the better.